

# The Blackwall Reach Trust

Charity No: 1191366

## The 'Grants to Organisations' Fund Application Form



(Please read the Guidance Notes for Applicants before completing)

**Please note:** The maximum amount you can apply for is **£20,000**. Please complete **ALL** the questions.

1. Name of organisation (if you are a registered charity, please provide the appropriate number).

2. Address of Organisation:

3. Name (Main contact for this application).

4. Contact Address (If different to that of the organisation).

5. Post Code:

6. Tel No:

7. Email:

8. Position Held in Organisation:

9. Number of Paid Staff in Organisation:

10. Number of Volunteers in Organisation:

12. Name of Bank or Building Society:

Account Number:									
Sort Code:									

11. Payments are made by BACS – Please provide these details (Your application will not be processed without bank details).

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13. Names of Account Signatories:

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14. Aims or purpose of your organisation - Please include a brief history; number of members/clients and/or groups that benefit from your activities. (Max 500 words).

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15. What is the title of your project? – Please give your project a working title.

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16. When will your project start? (DD/MM/YY – applications can take up to 12 weeks to process and your project must NOT start before this).

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17. When will your project end? (DD/MM/YY – Please remember; your project must be completed within 12 months). \_\_\_ / \_\_\_ / \_\_\_

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18. Full description of the project or initiative – Include key dates and milestones, along with any consultation that has been done (Max 1000 words).

Continue on a separate sheet if necessary

19. Details of any necessary permissions, consents and/or licenses sought or received (if applicable).

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20. Can you confirm that this project will be inclusive of any person regardless of age, gender, gender identity, disability, sexual orientation, marital or civil partnership status, race, religion or belief?

Yes No (circle/highlight)

(If you have answered NO, please tell us why):

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21. Does your organisation have a Safeguarding Policy? Yes No (circle/highlight)

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22. Do you have any match/part funding for the project? Yes No (circle/highlight)

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If yes, how much: £

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Where has this funding come from?

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23. Please complete the Budget sheet attachment below and include it with your application.  
(Applications received without the supplied Budget Sheet completed, will not be considered for funding)

Budget Sheet: Grants to Organisations

Please use this budget sheet to calculate the total cost of your project/initiative. (Please ensure you provide a full and accurate breakdown of the costs, including how much your organisation is willing to contribute to each item. If this is zero, please state this)

PROJECT BREAKDOWN OF COSTS: (PLEASE LIST EACH ITEM NEEDED FOR THE PROJECT INDIVIDUALLY)		TOTAL COST OF ITEM	BLACKWALL REACH TRUST CONTRIBUTION	ORGANISATION CONTRIBUTION
	£			
	£			
	£			
	£			
	£			
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	£			

	£			
	£			
	£			
	£			
	£			
	£			
	£			
<b>Total</b>	£			

24. How are you ensuring value for money in the project or initiative? (Max 250 words)

25. What will the “lasting benefit” of your project be? (Max 250 words)

25. Which objectives of the Trust would your project deliver? (please tick all relevant boxes) (Please tick appropriate boxes)

Encourage inclusive social integration

Promote a reduction in crime and anti-social behaviour

Provide support for learning initiatives and training and development opportunities


Promote the protection of the environment

Other (please state)


26. Have you received funding (either currently or in the past) from another organisation to run this project? If yes please detail the amount, the source of funding and the dates that this funding is applicable for.

27. **Declaration:** Please ensure that this declaration is signed and dated before being sent.

Applications received, which are not signed, will not be considered for grant funding.

- I confirm that the information provided is accurate and I have read understood and accept the Grants to Organisations grant criteria conditions and guidelines.
- I am authorised to make this application on behalf of this group or organisation
- I certify that the information contained in this application is true and correct
- If the information changes in any way, I will notify Blackwall Reach Trust immediately
- I give permission for Blackwall Reach Trust to record the information in this application electronically and to contact the organisation by telephone, post or e-mail to discuss its activities or funding opportunities.
- The organisation will only use the grant for the reason given in this application. If it is used for anything else, Blackwall Reach Trust may ask the group or organisation to repay it, and may want to see their accounting records. I acknowledge that the group or organisation will also have to repay any money that is unspent.
- I understand that Blackwall Reach Trusts' decision is final.
- I understand that we are required to supply satisfactory monitoring when requested to do so.

Signed:

Date:

28. **IMPORTANT** - Please ensure you enclose with this application:

- A copy of your last year's Accounts (**Audited, if available**) or a statement of income and expenditure
- A copy of a recent bank statement
- A signed copy of your Organisation's Constitution or set of rules.
- The Grants to Organisations Budget Sheet

**PLEASE DO NOT SEND ORIGINAL DOCUMENTS**

29. Where did you hear about this grant?

- Local Newspaper (**please state**)       Tower Hamlets CVS (**Newsletter, Bulletin, etc.**)
- LBTH Newsletter       Other voluntary group
- Other Website (please state)       Other funder (please state)
- Swan Housing / LBTH Website       Leaflet, flier or poster
- Other (**please state**)

Please send your completed application form and the necessary enclosures to;

**By Email:** [admin@blackwallreachtrust.org.uk](mailto:admin@blackwallreachtrust.org.uk) (preferred method)

**By Post:**

Blackwall Reach Trust C/O The Trust Partnership Ltd  
6 Trull Farm Buildings  
Tetbury  
Gloucestershire  
GL8 8SQ

For further information or assistance please contact: 01285 841900

### **IMPORTANT NOTES FOR APPLICANTS**

Please read the Guidance Notes for Applicants before you start your application.

Blackwall Reach Trust is committed to promoting equality and welcomes applications from all sectors of the community. Applications will be treated fairly, regardless of race, gender, disability, sexual orientation, age, status, religion or belief.